

RECORD OF PROCEEDINGS

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**MINUTES OF MEETING OF THE BOARD
OF DIRECTORS OF THE
ADAMS COUNTY FIRE PROTECTION DISTRICT
July 24, 2019**

A regular meeting of the Board of Directors of the Adams County Fire Protection District was held at Station 12, 3365 W. 65th Avenue, Denver, CO 80221, commencing at 6:02 p.m.

MEMBERS PRESENT:

Jerry Marchese	President
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Asst. Secretary

ALSO PRESENT:

Patrick Laurienti	Fire Chief
Stuart Sunderland	Deputy Chief
Troy Patterson	Operations Chief
Sandy Danne	Administrative Assistant
Dino Ross	District Legal Counsel

ABSENT: Treasurer Eugene Brienza.

Vice President Ciancio made a motion to excuse Treasurer Brienza. Secretary Spano seconded the motion. The motion passed unanimously.

ADDITIONS OR DELETIONS TO THE AGENDA: None.

Vice President Ciancio made a motion to approve the agenda as posted. Secretary Spano seconded the motion. The motion passed unanimously.

MOMENT OF SILENCE

Chairman Marchese called for a moment of silence for the twenty-five fallen firefighters to date in 2019.

PLEDGE OF ALLEGIANCE

Chairman Marchese led those present in the Pledge of Allegiance.

APPROVAL OF PREVIOUS MINUTES:

Vice President Ciancio made a motion to approve the minutes of the June 26, 2019, regular Board meeting, as presented in the Board packet. Secretary Spano seconded the motion. The motion passed unanimously.

TREASURER'S REPORT:

The Board reviewed the June financials. Treasurer Domenico made a motion to approve the June financials, as presented in the Board packet. Secretary Spano seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

Secretary Spano made a motion to go into executive session to receive advice of legal counsel on the potential merger with South Adams County Fire Protection District pursuant to C.R.S. §24-6-402(4)(b). Treasurer Domenico seconded the motion. The motion passed unanimously.

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Attorney Ross certified that the executive session will constitute a privileged attorney-client communication and will not be recorded. The Board went into Executive Session at 6:07 p.m.

Secretary Spano moved to come out of Executive Session. Treasurer Domenico seconded the motion. The motion passed unanimously. The Board came out of Executive Session at 6:36 p.m.

CONSIDER AND POSSIBLY APPROVE INTERGOVERNMENTAL AGREEMENT WITH DENVER REGARDING UASI FUNDING:

Attorney Ross discussed with the Board the history of the City and County of Denver administering the federal funds provided through the Urban Area Security Initiative (UASI) program, and Denver’s requirement that any agencies seeking funding for the UASI program enter into an Intergovernmental Agreement (IGA) with Denver. Historically, Denver has been very inflexible in considering changes to its form UASI IGA. Denver recently updated its form UASI IGA. Denver was unwilling to make most of the changes he recommended. The UASI IGA the Board is being asked to consider incorporates the few changes Denver was willing to accept. If the District wants to continue being eligible to receive UASI funding, the Board will need to approve the UASI IGA.

Vice President Ciancio made a motion to approve the Intergovernmental Agreement with Denver Regarding UASI Funding. Secretary Spano seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLY APPROVE RESOLUTION ESTABLISHING A POLICY FOR REQUESTS FOR PUBLIC RECORDS AND ASSESSING CHARGES FOR THE PRODUCTION OF PUBLIC RECORDS:

Attorney Ross provided the Board with a brief overview of the updates that have been made to this policy, which were necessary to reflect changes in the regulations established by the Colorado Department of Public Health (CDPHE) and the federal Health Insurance Portability and Accountability Act of 1996 and related amendments and implementing rules (HIPAA).

Secretary Spano made a motion to approve the Resolution Establishing a Policy for Requests for Public Records and Assessing Charges for the Production of Public Records. Treasurer Domenico seconded the motion. The motion passed unanimously.

APPROVE TRAINING CAPTAIN BRET WILLIAMSON ENTERING INTO THE DROP:

Chief Laurienti presented the request from Training Captain Bret Williamson to enter into the Deferred Retirement Option Plan (DROP) program. The Board thanked Training Captain Williamson for his years of service to the District.

Secretary Spano made a motion to accept Captain Bret Williamson’s request to enter into the Deferred Retirement Option Plan effective September 1, 2019. Vice President Ciancio seconded the motion. The motion passed unanimously.

CHIEF’S REPORT:

In addition to his written report Chief Laurienti, added that the walk-through on new Station 11 will be done in two weeks.

The Board had no questions for Chief Laurienti.

DEPUTY FIRE CHIEF’S REPORT:

In addition to his written report, Deputy Chief Sunderland stated that the shingle pile off 65th and Washington is being cleaned up. Thus far, approximately 25% of the

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material has been removed. Deputy Chief Sunderland stated that it is believed the clean-up will be complete by October of this year, pursuant to a deadline established by the Court.

Chief Sunderland gave a report on a potential control burn at property located at 59th & Lowell. He stated that the cost is being included in the 2020 Budget. Staff will either train a District crew or hire an outside crew.

Chief Sunderland reported that all of the performance reports needed for the accreditation process are heading in the right direction.

He presented an updated Strategic Plan and pointed out the five strategic goals the District has identified. He was happy to report that progress was being seen in all five areas.

Deputy Chief Sunderland referred to his written report, showing that with three mechanics in the fleet maintenance shop, more than \$90,000 has been saved during the first and second quarter of this year, over the fees that otherwise would have been paid to outside repair shops. He also reported that Emma Connors, Administrative Assistant for the South Adams County Fire Protection District (South Adams County FPD) Prevention Bureau, will be transferring to fleet maintenance as the administrative assistant. This will free the head mechanic/fleet manager, Garry Aranda, for other work. Ms. Connors will be transferring the first week in August.

Deputy Chief Sunderland reported that South Adams County FPD has approved the expansion of the fleet shop, to begin in early 2020. Deputy Chief Sunderland said all the bids received by the District came in at approximately \$500.00 a square foot, including the equipment for the shop.

The Board had no questions for Deputy Chief Sunderland.

OPERATIONS CHIEF:

Operations Chief Patterson reported that one example of the operational benefits to the potential merger with South Adams County FPD is that the departments are able to share resources to cover community events, such as the multiple community events that are scheduled on July 27. The District will be covered at all times with these events by rotating crews from one department to the other for the events.

Operations Chief Patterson reported that the Fire Task Force is working out well. They were able to provide the District’s communications agency, Adams County Communications Center (ADCOM), with information about the industry standards on call times for fire and EMS incidents. ADCOM will now be able to start working toward meeting these industry standards.

ATTORNEY’S REPORT:

Attorney Ross reviewed his report and stated he had nothing new to add to his report.

The Board had no questions for Attorney Ross.

DIRECTOR’S REPORT:

Director Domenico	Nothing to report.
Director Spano	Nothing to report.
Director Ciancio	Nothing to report.
Director Marchese	Nothing to report.

ADJOURNMENT:

With no further business to come before the Board, Secretary Spano moved to adjourn the meeting. Treasurer Domenico seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:40 p.m.

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JERRY MARCHESE, PRESIDENT

ANTHONY SPANO, SECRETARY

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Dino A. Ross, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b).

Jerry Marchese, President