

RECORD OF PROCEEDINGS

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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
ADAMS COUNTY FIRE PROTECTION DISTRICT
December 18, 2019**

A regular meeting of the Board of Directors of the Adams County Fire Protection District was held at the District's Station 11, 1675 W. 69th Avenue, Denver, CO 80229, commencing at 6:00 p.m.

BOARD MEMBERS PRESENT:

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Treasurer
(Fifth Director Position Vacant)	

ALSO PRESENT:

Patrick Laurienti	Fire Chief
Stuart Sunderland	Deputy Fire Chief
Sandy Danne	Administrative Assistant
Dino Ross	District Legal Counsel

ABSENT: None

MOMENT OF SILENCE:

Chairman Marchese called for a moment of silence for the fifty-six fallen firefighters to date in 2019.

PLEDGE OF ALLEGIANCE:

Chairman Marchese led those present in the Pledge of Allegiance.

ADDITIONS OR DELETIONS TO THE AGENDA: None

APPROVAL OF PREVIOUS MINUTES:

Secretary Spano made a motion to approve the minutes from the September 25 and November 20, 2019 Board meetings, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

TREASURER'S REPORT:

The Board reviewed the November financials. Treasurer Domenico made a motion to approve the November financials, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

CORRESPONDENCE:

Executive Administrative Assistant Danne read a "thank- you" card from a citizen for the good care her husband was given.

PUBLIC COMMENTS (AGENDA ITEMS ONLY): None

APPOINTING AND SWEARING IN NEW BOARD MEMBER KEN LOMBARDI:

The Board discussed the vacant Director position created by the resignation of Eugene Brienza. Secretary Spano made a motion to appoint Ken Lombardi to fill the vacant Board position until the next Director election in May, 2020. Vice President Ciancio seconded the motion. The motion passed unanimously.

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Treasurer Domenico administered the Oath of Office to Ken Lombardi and the Board members welcomed him onto the Board of Directors of the Adams County Fire Protection District.

CONSIDER AND POSSIBLE ADOPTION OF RESOLUTION 2019-07 APPROVING AMBULANCE AND EMERGENCY MEDICAL SERVICES FEES SCHEDULE, EFFECTIVE JANUARY 1, 2020:

Following discussion, Secretary Spano made a motion to adopt Resolution 2019-07 approving the ambulance and emergency medical services fees schedule, effective January 1, 2020. Treasurer Domenico seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLE APPROVAL OF UASI (URBAN AREA SECURITY INITIATIVE) INTERGOVERNMENTAL AGREEMENT:

Attorney Ross And Deputy Chief Sunderland discussed the changes in this form IGA from the form of the IGA the Board approved in April 2019.

Vice President Ciancio made a motion to approve the Urban Area Security Initiative Intergovernmental Agreement. Secretary Spano seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLE APPROVAL OF AGREEMENT FOR TERMINATION OF MERGER IGA WITH SOUTH ADAMS COUNTY FPD:

Deputy Chief Sunderland provided the Board with a brief overview of the proposed agreement. Secretary Spano made a motion to approve the agreement for termination of the merger IGA with South Adams County FPD. Treasurer Domenico seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLE APPROVAL OF LEASE WITH BUILDING WARRIORS, INC. FOR A PORTION OF THE SPACE AT THE DISTRICT'S TRAINING CENTER:

Attorney Ross and Fire Chief Laurienti reviewed the proposed Lease with the Board. Secretary Spano made a motion to approve the Lease with Building Warriors, Inc., for a portion of the space at the District's Training Center. Director Lombardi seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLE ADOPTION OF RESOLUTION AUTHORIZING LEASE-PURCHASE FINANCING OF 100 SETS OF TURNOUT GEAR AND RELATED FINANCING DOCUMENTS WITH COMMUNITY FIRST NATIONAL BANK IN AN AMOUNT NOT TO EXCEED \$280,000, WITH \$224,000 IN FINANCING:

Attorney Ross and Fire Chief Laurienti reviewed the financing documents with the Board. Secretary Spano made a motion to adopt a Resolution authorizing the lease-purchase agreement for 100 sets of turnout gear and related financing documents with Community First National Bank, in an amount not to exceed \$280,000 with \$224,000 in financing. Treasurer Domenico seconded the motion. The motion passed unanimously.

CONSIDER AND POSSIBLE APPROVAL OF REMOVING PATRICK LAURIENTI AND APPOINTING STUART SUNDERLAND, AND RATIFICATION OF REMOVAL OF MATTHEW URLING AND APPOINTMENT OF VERNE ULLRICH, TO THE BOARD OF TRUSTEES OF THE LOCAL MONEY PURCHASE PLAN:

Following discussion, Secretary Spano made a motion to remove Patrick Laurienti from, and appoint Stuart Sunderland to, and to ratify the removal of Matthew Urling and the appointment of Verne Ullrich to the Board of Trustees of the Local Money Purchase Plan. Vice President Ciancio seconded the motion. The motion passed unanimously.

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CONSIDER AND POSSIBLE APPROVAL OF TRANSFERRING LOCAL MONEY PURCHASE PLAN FROM ALLIANCE BERNSTEIN LLP AND QUALITY PENSION SERVICES (QPS) TO FIDELITY AND AUTHORIZING CHIEF STAFF AND LEGAL COUNSEL TO TAKE ALL APPROPRIATE ACTION TO ACCOMPLISH THE TRANSFER:

Following discussion, Secretary Spano made a motion to approve transferring the Local Money Purchase Plan from Alliance Bernstein LLP and Quality Pension Services (QPS) to Fidelity and to authorize Chief Staff and Legal Counsel to take all appropriate actions to accomplish the transfer. Vice President Ciancio seconded the motion. The motion passed unanimously.

CHIEF'S REPORT:

Fire Chief Laurienti had nothing to add to his written report included in the Board packet.

The Board had no questions for Fire Chief Laurienti.

DEPUTY FIRE CHIEF'S REPORT:

In addition to his written report included in the Board packet, Deputy Fire Chief Sunderland reported that he met with the District's Engineers regarding the District purchasing a new Engine in January. Deputy Fire Chief Sunderland stated that if the Engine is ordered before January 29, 2020, there will be a considerable discount.

Deputy Fire Chief Sunderland reported that the Fire District's Honor Guard did a great job at the funeral for Summit County Fire Fighter Ken Jones, who died in a line of duty death. Chief Sunderland stated that there will be another funeral this Friday for the South Metro Firefighter Troy Jackson, who died from cancer. His death is also considered a line of duty death.

The Board had no questions on Deputy Chief Sunderland's written report.

OPERATIONS REPORT:

There was nothing to add to the Operations written report included in the Board packet.

The Board had no questions regarding the Operations written report.

ATTORNEY'S REPORT:

Attorney Ross stated that he had nothing to add to the written report included in the Board packet.

The Board had no questions for Attorney Ross.

EXECUTIVE SESSION:

Secretary Spano made a motion to go into Executive Session, pursuant to C.R.S. §24-6-402 (4)(b) and (f) to receive advice of legal counsel on the Fire Chief succession plan and two pending personnel matters. Vice President Ciancio seconded the motion. The motion passed unanimously.

Attorney Ross certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded. The Board went into Executive Session at 7:10 p.m.

Secretary Spano made a motion to come out of Executive Session. Vice President Ciancio seconded the motion. The motion passed unanimously. The Board came out of

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Executive Session at 8:00 p.m.

Secretary Spano made a motion to promote Stewart Sunderland to the position of Fire Chief effective July 1, 2020 on the terms and conditions set forth in the offer of promotion. Vice President Ciancio seconded the motion. The motion passed unanimously.

DIRECTOR’S REPORT:

Secretary Spano: Nothing to report.

President Marchese: Nothing to report.

Treasurer Domenico: Nothing to report.

Vice President Ciancio: Nothing to report.

Director Lombardi: Nothing to Report.

ADJOURNMENT:

With no further business to come before the Board, Vice President Ciancio made a motion to adjourn the meeting. Secretary Spano seconded the motion. The motion passed unanimously. The meeting adjourned at 8:06 p.m.

JERRY MARCHESE, PRESIDENT

ANTHONY SPANO, SECRETARY

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney – client communications.

Dino Ross, Esq.

I hereby attest that the Executive Session was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b) and (f).

Jerry Marchese, President