

RECORD OF PROCEEDINGS

=====

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
ADAMS COUNTY FIRE PROTECTION DISTRICT
November 20, 2019**

A regular meeting of the Board of Directors of the Adams County Fire Protection District was held at the District's Station 11, 1675 W. 69th Avenue, Denver, CO 80229, commencing at 5:17 p.m.

BOARD MEMBERS PRESENT:

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Treasurer

ALSO PRESENT:

Patrick Laurienti	Fire Chief
Stuart Sunderland	Deputy Fire Chief
Troy Patterson	Operations Chief
Sandy Danne	Administrative Assistant
Dino Ross	District Legal Counsel

ABSENT:

Chairman Marchese stated that Gene Brienza, former Assistant Secretary, tendered his resignation in a letter dated November 5, 2019.

MOMENT OF SILENCE:

Chairman Marchese called for a moment of silence for the fifty-one fallen firefighters to date in 2019.

PLEDGE OF ALLEGIANCE:

Chairman Marchese led those present in the Pledge of Allegiance.

RECESS REGULAR METING:

Secretary Spano made a motion to recess the regular Board meeting to call to order and conduct the meetings of the SWAC Volunteer Pension Board, the Adams County Fire Protection District Old Hire Pension Board, and the Adams County Fire Protection District Volunteer Pension Board. Vice President Ciancio seconded the motion. The motion passed unanimously. The regular Board meeting was recessed at 5:17 p.m.

RECONVENE REGULAR MEETING:

Secretary Spano made a motion to reconvene the regular Board meeting. Vice President Ciancio seconded the motion. The motion passed unanimously. The regular Board meeting reconvened at 5:37 p.m.

ADDITIONS OR DELETIONS TO THE AGENDA:

Attorney Ross stated that in addition to the union negotiation matters and merger matters to be discussed in the executive session, the Board will discuss the Fire Chief succession plan. Vice President Ciancio made a motion to add the recommended change to the executive session. Secretary Spano seconded the motion. The motion passed unanimously.

RECORD OF PROCEEDINGS

=====

APPROVAL OF PREVIOUS MINUTES:

Secretary Spano made a motion to approve the minutes of the October 23, 2019 Board meeting, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

TREASURER'S REPORT:

The Board reviewed the October financials. Treasurer Domenico made a motion to approve the October financials, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

CORRESPONDENCE:

Executive Administrative Assistant Danne read a letter dated November 5, 2019, from former Assistant Secretary, Eugene Brienza, tendering his resignation from the Board effective on the date of the letter.

Executive Administrative Assistant Danne read a "thank-you" card from the widow of former volunteer Don Martin, thanking the District for all they did for Don's memorial service.

PUBLIC COMMENTS (AGENDA ITEMS ONLY):

None.

PUBLIC HEARING ON PROPOSED 2020 Budget:

Secretary Spano made a motion to open the public hearing on the proposed 2020 Budget. Vice President Ciancio seconded the motion. The motion passed unanimously. The public hearing was opened at 5:42 p.m.

Attorney Ross certified for the record that the Notice of Budget and Public Hearing on the Budget had been published in a newspaper of general circulation and duly posted on the District's website. He also stated that neither Chief Staff nor legal counsel have received any public comment. He also noted that no members of the public were present to provide any comment.

Vice President Ciancio made a motion to adopt the Resolutions Adopting 2020 Budget and Certifying the Mill Levies For Adams County FPD. Secretary Spano seconded the motion. The motion passed unanimously.

Vice President Ciancio made a motion to sign the Resolutions Adopting The 2020 Budget And Certifying The Mill Levies For Southwest Adams County FPD Volunteer Firefighter pension fund. Secretary Spano seconded the motion. The motion passed unanimously.

Secretary Spano made a motion to close the public hearing on the 2020 Budget. Vice President Ciancio seconded the motion. The motion passed unanimously. The public hearing was closed at 6:14 p.m.

APPROVE COST OF LIVING INCREASE FOR THE ADAMS COUNTY FPD OLD HIRE PENSION PLAN BENEFICIARIES:

Secretary Spano made a motion to approve a 4% cost of living increase for the Adams County FPD Old Hire Pension plan beneficiaries, effective January 1, 2020. Vice President Ciancio seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

Secretary Spano made a motion to go into Executive Session, pursuant to C.R.S. §24-6-402 (4)(b), (e) and (f) to a) receive advice of legal counsel regarding union negotiation matters; b) for Chief Staff and the Board to discuss issues related to termination of the merger; and c) discuss the Fire Chief succession plan. Treasurer

RECORD OF PROCEEDINGS

=====
Domenico seconded the motion. The motion passed unanimously.

Attorney Ross certified for the record that the portion of the Executive Session on union negotiations constitutes privileged attorney-client communications and will not be recorded. The Board went into Executive Session at 6:23 p.m.

Secretary Spano made a motion to come out of Executive Session. Vice President Ciancio seconded the motion. The motion passed unanimously. The Board came out of Executive Session at 7:06 p.m.

CHIEF'S REPORT:

Chief Laurienti had nothing to add to his written report included in the Board packet.

The Board had no questions for Chief Laurienti.

DEPUTY FIRE CHIEF'S REPORT:

In addition to his written report included in the Board packet, Deputy Fire Chief Sunderland reported that the District and South Adams County Fire Protection District have reached an agreement on the division of property at the maintenance shop. Deputy Chief Sunderland wanted to recognize Engineer Doug Owens for helping out and going through tools and inventory to identify and retain items that belong to the District.

The Board had no questions on Deputy Chief Sunderland's written report.

OPERATIONS CHIEF REPORT:

In addition to his written report included in the Board packet, Operations Chief Patterson reported that he has met with North Metro Fire Protection District's (North Metro Fire) fleet maintenance manager about helping the District with its fleet maintenance needs. They also discussed a new software system North Metro Fire is purchasing that can take the information downloaded from the software system that was being used at South Adams County FPD's fleet maintenance facility, so it will be very compatible with the use of the data for the future.

The Board had no questions on Operations Chief Patterson's written report.

ATTORNEY'S REPORT:

Attorney Ross stated that he had nothing to add to the written report included in the Board packet.

The Board had no questions for Attorney Ross.

DIRECTOR'S REPORT:

- Secretary Spano: Nothing to report.
- President Marchese: Wanted to thank PIO Julie Browman for all of the great stories and information that is being put out there on behalf of the District.
- Treasurer Domenico: Nothing to report.
- Vice President Ciancio: Nothing to report.

ADJOURNMENT:

With no further business to come before the Board, Vice President Ciancio made a motion to adjourn the meeting. Secretary Spano second the motion. The motion passed unanimously. The meeting adjourned at 7:06 p.m.

RECORD OF PROCEEDINGS

=====

JERRY MARCHESE, PRESIDENT

ANTHONY SPANO, SECRETARY

I hereby attest that the portion of the Executive Session relating to union negotiations, which was not recorded, constituted privileged attorney – client communications.

Dino Ross, Esq.

I hereby attest that the portion of the Executive Session that was not recorded was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b), (e) and (f).

Jerry Marchese, President