

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF ADAMS COUNTY FIRE PROTECTION DISTRICT February 17, 2021

A regular meeting of the Board of Directors of the Adams County Fire Protection District was held at the District's Station 11, 1675 W. 69th Avenue, Denver, CO 80229 commencing at 4:30 p.m. Due to the pandemic, the meeting was held in-person and via a publicly accessible teleconference. The instructions to join the conference were posted on the District's website.

BOARD MEMBERS PRESENT:

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Treasurer
Ken Lombardi	Asst. Secretary

ALSO PRESENT:

Stuart Sunderland	Fire Chief
Troy Patterson	Deputy Fire Chief
Dave Baldwin	Deputy Fire Chief
Lorri Duncan	Administrative Assistant
Corey Davidson	Administrative Captain
Michelle Ferguson	District Legal Counsel

MOMENT OF SILENCE:

Chairman Marchese called for a moment of silence for the sixty-four fallen firefighters to date in 2021.

PLEDGE OF ALLEGIANCE:

Chairman Marchese led those present in the Pledge of Allegiance.

ADDITIONS OR DELETIONS TO THE AGENDA:

Fire Chief Sunderland requested to add 3.04 – ACFR 75th Anniversary Resolution to the agenda. Vice President Ciancio made a motion to approve the addition to the agenda. Secretary Spano seconded the motion. The motion passed unanimously.

APPROVAL OF PREVIOUS WORKING SESSION MINUTES:

Secretary Spano made a motion to approve the minutes from the February 3, 2021 Working Session, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

APPROVAL OF PREVIOUS REGULAR MINUTES:

Secretary Spano made a motion to approve the minutes from the January 20, 2021 Regular Board meeting, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

APPROVAL OF JANUARY FINANCIAL STATEMENT:

Treasurer Domenico made a motion to approve the Financials from January 2021, as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

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CORRESPONDENCE:

Deputy Chief Patterson shared an occurrence at Station 14 of a citizen that wanted to thank the crews for treatment they provided for her mother and buy them dinner. Deputy Chief Patterson instead invited her to have dinner with the crew at the station and bring some cookies as opposed to buying them dinner.

PUBLIC COMMENTS (AGENDA ITEMS ONLY): None

NEW BUSINESS

Deputy Chief Patterson reported that the 2 vehicles (2006 & 2007 Ford Explorers) were sold at the Roller Auction, for an amount three times the blue book value.

Attorney Ferguson shared that the EMS Business Solutions Agreement has been finalized and signed by the owner. Deputy Chief Baldwin added that EMS Solutions will be processing all credit card payments and then depositing it directly into North Valley Bank. Vice President Ciancio made a motion to approve the Agreement. Secretary Spano seconded the motion. The motion passed unanimously.

Captain Davidson presented an overview of CFAI Accreditation and discussed the overall improvement that that the District has accomplished. Captain Davidson also shared an update to the CAD-to-CAD system and how closest unit response works in the North Area fire departments.

Fire Chief Sunderland presented the Board with Resolution 2021-02, a resolution designating April as the official anniversary month for the District. He noted that both Southwest Adams County Fire and North Washington Fire were established in April of 1946. As such, April 2021 shall be the official 75th anniversary year of this organization. Secretary Spano made a motion to approve the Resolution No. 2021-02. Asst. Secretary Lombardi seconded the motion. The motion passed unanimously.

CHIEF'S REPORT:

Fire Chief Sunderland stated that due to issues related with COVID-19, especially the need to quarantine at times, and for other personal reasons, individuals have requested permission to work from home at times. Fire Chief Sunderland is asking the Board for discretionary ability to approve the requests by individuals to work from home when appropriate. The Board discussed its concerns that the Administrative Office and Fire Prevention Office is always open 5 days a week, and that a Chief always be present at the Office but was otherwise in agreement with this proposal.

Asst. Secretary Lombardi inquired about plans for Station 13, including replacing the station. Fire Chief Sunderland agreed and stated he will work with Asst. Secretary Lombardi on this matter.

The Board had no additional questions for Fire Chief Sunderland.

DEPUTY FIRE CHIEF'S REPORT:

Deputy Chief Patterson stated that Roller Auction would like to advertise the 1998 fire truck for a month before auctioning it in April. Asst. Secretary Lombardi made a motion to approve the selling the 1998 fire truck at the Roller Auction in April. Secretary Spano seconded the motion. The motion passed unanimously.

The Board had no additional questions for Deputy Chief Patterson.

DEPUTY FIRE CHIEF'S REPORT:

Deputy Chief Baldwin informed the Board that the District supported the Westminster Fire Department during the funeral of a Westminster Captain, who passed away recently. District helped in hoisting the American Flag and assisted in covering Westminster stations during the funeral.

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Treasurer Domenico inquired about the District’s relationship with the Adams County Sheriff Office (ASCO). Deputy Chief Baldwin stated that the District would be doing Active Shooter training with them soon and Chief Staff continues to meet with ASCO monthly.

The Board had no additional questions for Deputy Chief Baldwin.

ATTORNEY'S REPORT:

Secretary Spano inquired about the status of the Denver Urban Renewal Authority (DURA). Attorney Ferguson stated that Attorney Duke is working with DURA to finalize the revisions to the agreement. . It will be presented to the Board for approval once the language is agreed upon.


The Board had no questions for Attorney Ferguson.

DIRECTOR’S REPORT:

- Secretary Spano: Nothing to report.
- President Marchese: Nothing to report.
- Treasurer Domenico: Nothing to report.
- Vice President Ciancio: Nothing to report.
- Director Lombardi: Nothing to report.

ADJOURNMENT:

With no further business to come before the Board, on a Motion by Secretary Spano, and a second by Vice President Ciancio, at 5:49 p.m. the Board voted unanimously to adjourn the meeting.


JERRY MARCHESE, PRESIDENT


ANTHONY SPANO, SECRETARY