

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF ADAMS COUNTY FIRE PROTECTION DISTRICT January 6, 2021

A special meeting of the Board of Directors of the Adams County Fire Protection District was held at the District's Station 11, 1675 W. 69th Avenue, Denver, CO 80229, and via publicly accessible teleconference, commencing at 4:30 p.m.

BOARD MEMBERS PRESENT:

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Treasurer
Ken Lombardi	Asst. Secretary

ALSO PRESENT:

Stuart Sunderland	Fire Chief
Michelle Ferguson	District Legal Counsel
Kelley Duke	District Legal Counsel (Executive Session Only)

ADMINISTRATIVE ITEMS – DISCUSSION OF:

- Surplus Property
- Financial Overview (Chief Sunderland provided the Board with a handout of budget comparison through 11/30 and budget comparison Capital Fund through 11/30). Chief Sunderland noted the following highlights:
 - The District went over budget on liability insurance expenses
 - The audit of the Workers' Compensation fund showed the District owes approximately \$45,000 more than anticipated.
 - Health insurance claims down significantly (58%)
 - Staff has spoken with the District's auditors who stated that it's likely the COVID-19 related grants will need to be audited, which will increase the cost of the audit expenses.
- Chain-of-Command Issues– Based on the topics that need to be discussed, the Board and legal counsel agreed to move this item to the Executive Session.

EXECUTIVE SESSION:

Secretary Spano made a motion to go into Executive Session, pursuant to C.R.S. §24-6-402(4)(b), (e) and (f) to receive advice of legal counsel on items subject to negotiation and on personnel matters, specifically including the Globeville URA and the Fire Chief Employment Agreement. Vice President Ciancio seconded the motion. The motion passed unanimously. Attorney Duke joined the Board and Attorney Ferguson for part of the Executive Session.

The Board went into Executive Session at 5:12 p.m.

Fire Chief Sunderland left the Executive Session at 6:29 p.m.

Fire Chief Sunderland rejoined Executive Session at 6:41 p.m.

Secretary Spano made a motion to come out of Executive Session at 6:42 p.m. Vice President Ciancio seconded the motion. The motion passed unanimously.

Secretary Spano made a motion to approve the Fire Chief Employment Agreement with Fire Chief Sunderland, subject to legal counsel's revisions. Treasurer Domenico seconded the motion. The motion passed unanimously.

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ADJOURNMENT:

With no further business to come before the Board, Secretary Spano made a motion to adjourn the meeting. Vice President Ciancio seconded the motion. The Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 6:48 p.m.




JERRY MARCHESE, PRESIDENT



ANTHONY SPANO, SECRETARY

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.



Michelle Ferguson, Esq.

I hereby attest that the Executive Session was confined to topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b), (e) and (f).



Jerry Marchese, President