

RECORD OF PROCEEDINGS

MINUTES OF THE WORK SESSION OF THE BOARD OF DIRECTORS OF ADAMS COUNTY FIRE PROTECTION DISTRICT March 3, 2021

A Work Session of the Board of Directors of the Adams County Fire Protection District was held at the District's Training Center at 901 E. 86th Ave. Avenue, Denver, CO 80216, and via publicly accessible teleconference, commencing at 4:30 p.m.

BOARD MEMBERS PRESENT:

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Anthony Spano	Secretary
Joe Domenico	Treasurer
Ken Lombardi	Asst. Secretary

ALSO PRESENT:

Stuart Sunderland	Fire Chief
Troy Patterson	Deputy Chief
Dave Baldwin	Deputy Chief
Kelli Gilchrist	Executive Director of Building Warriors
Michelle Ferguson	District Legal Counsel

CALL TO ORDER

The Work Session was called to order by President Jerry Marchese. Secretary Anthony Spano noted for the record the meeting was duly posted and there was a quorum.

ADMINISTRATIVE ITEMS:

Fire Chief Sunderland requested a recess from the work session at 4:35 p.m. in order for the Board Members to tour "The Shop" that Building Warriors has established at the District's Training Center. Building Warriors is a peer run non-profit organization devoted to the provision of wellness services and training for emergency responders and their families in the metro-area. Vice President Ciancio made a motion to approve the recess. Secretary Spano seconded the motion. The motion passed unanimously.

Secretary Spano made a motion to reconvene the work session at 5:08 p.m. Treasurer Domenico seconded the motion. The motion passed unanimously.

- Station 13 and 14 - Construction
 - Fire Chief Sunderland noted there are funds that were budgeted to remodel Station 14 in 2020 that were not used due to the COVID-19 pandemic. He would like the Board to consider resuming discussions about the Station 14 remodel.
 - Treasurer Domenico questioned the status of, and future plans for, Station 13 since the Denver Mart has been sold and will likely be demolished. Fire Chief Sunderland stated that he and Assistant Secretary Lombardi are looking at the District's options, including looking into land north of the current Station 13 to possibly rebuild and expand.
 - Treasurer Domenico requested that Fire Chief Sunderland put together and present to the Board a proposal with blue prints and budgets discussing options for the remodel of Station 14 and rebuild of Station 13. The Board and Executive Chiefs agreed to this action.

- Process for creating and approving job descriptions and qualifications
 - Fire Chief Sunderland stated that the District has engaged HR Consultant Shawna Earnest and discussed her role, generally, and then discussed the process for posting for a payroll and accounting specialist. Fire Chief Sunderland added that he would send the posting for this position to the Board for review before posting.

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Deputy Chief Patterson noted that the new Brush Truck is now in service and requests approval to sell the 22 year old SWAC Brush Truck at the upcoming Roller Auction, on April 17, 2021.

Attorney Ferguson polled the Board on the sale of the SWAC Brush Truck at auction. The Board gave direction to Chief Patterson and directed this item be placed on the agenda for approval at the next Board meeting.

ADJOURNMENT:

With no further business to come before the Board, Vice President Ciancio made a motion to adjourn the meeting. Secretary Spano seconded the motion. The Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 6:00 p.m.


JERRY MARCHESE, PRESIDENT


ANTHONY SPANO, SECRETARY