

RECORDING OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of the Adams County Fire Protection District,
held at the District's Station 11, 1675 W 69th Avenue, Denver, CO 80229
September 15th, 2021

Board Members Present

Jerry Marchese	President/Chairman
Ken Ciancio	Vice President
Joe Domenico	Treasurer
Anthony Spano	Secretary

Also Present

Troy Patterson	Deputy Chief
Dave Baldwin	Deputy Chief
Christina Marchese	Administrative Assistant
Michelle Ferguson	District Legal Counsel (via phone)

Absent

Ken Lombardi	Asst. Secretary
Stuart Sunderland	Fire Chief

Call to Order

The Meeting was called to order by Vice President Ciancio at 5:30 pm. Vice President Ciancio made a motion to excuse Assistant Secretary Ken Lombardi from this evening's meeting. The motion passed unanimously.

Moment of Silence

President Marchese called for a moment of silence for the eighty-five fallen firefighters to date in 2021.

Pledge of Allegiance

President Marchese led those present in the Pledge of Allegiance.

Additions or Deletions to the Agenda

Vice President Ciancio made a motion to approve the agenda as presented. Treasurer Domenico seconded the motion. The motion passed unanimously.

Approval of the Previous Board Meeting Minutes

Vice President Ciancio made a motion to approve the minutes from the August 18th, 2021 Regular meeting, as presented in the Board Packet. Secretary Spano seconded the motion. The motion was passed unanimously.

Approval of August Financial Statement

Treasurer Domenico made a motion to approve the July 2021 financials as presented in the Board packet. Vice President Ciancio seconded the motion. The motion passed unanimously.

Correspondence

Administrative Assistant Marchese read a card from Denver Fire Department, officers and members at Station 1, thanking Chief Sunderland, Firefighter Eason, and the District for supporting them during the events surrounding the passing of Denver Firefighter Patrick Mahan.

Administrative Assistant Marchese read a card from Rose Marchese thanking the District for the plant that was sent by the District after her mother's passing. She expressed how the members of ACFR were kind, thoughtful and gracious to her mother in her times of need and she truly appreciated it.

Administrative Assistant Marchese read a card from Rich Claice's Family thanking the District for the beautiful flowers and chocolates sent to the family after he passed away. The Family was thankful for the kindness and support during this difficult time.

Administrative Assistant Marchese read a card thanking the District for a donated t-shirt for a "support quilt" for a member of Red Lodge Fire Rescue.

Public Comment (Agenda Items Only)

Chief Patterson and Chief Baldwin introduced newer members of the District to the Board of Directors. Firefighter Rob Hamlin and Margo Hill were both lateral hires in 2020. Fire Medic Whitney Holtan and Madison Dean along with Firefighter Tasha Rasmussen were a part of the NAFTA 2020 class for the District.

Chief Patterson and Chief Baldwin formally introduced the Board to IT Network Administrator Jacob Carter and Payroll/Accounting Administrator Novella Land.

Swearing In

Chief Patterson swore in Deputy Fire Marshal Carla Gutierrez in front of the Board of Directors, District personnel and Ms. Gutierrez' family.

New Business

Date for the budget workshop was set by the Board of Directors for Tuesday October 5th at 5:30pm at Adams County Fire Station 11 Community Room. Legal counsel is not necessary and excused due to a conflicting meeting.

Executive Chiefs' Report

Chief Sunderland is on vacation. Deputy Chief Patterson presented the report.

The Board Directors asked about the sale of Amazon on 64th. Discussion followed.

Deputy Chief Patterson mentioned to the Board that Captain Davidson and Ms. Land are continuing to update the payroll programs making it more automated.

Deputy Chief Patterson updated the Board on the new Visa statement reconcile program which will better hold accountable all District members that have been issued department visa cards.

Deputy Chief Patterson gave an update on Medic 11; hopefully it should be back in service soon.

Deputy Chief Patterson mentioned that Chief Hall from Westminster Fire was very appreciative of the District for loaning them a reserve aerial while Westminster Fire's ariel was out of service.

Deputy Chief Patterson stated that the North Metro Fire Protection District Fleet shop has hired a mechanic from Arvada Fire Protection District.

Treasurer Domenico asked for an update about the fire inspector position. Chief Patterson mentioned that interviews will be held soon.

Deputy Chief Baldwin stated that Firefighter Donner returning to duty after his Wildland deployment to Washington State. He also mentioned that Firefighter Hill is a squad boss and will be the next to be sent out on deployment if it is warranted.

Deputy Chief Baldwin stated that Firefighter Eason has returned after escorting the body of Zach Lewis, a firefighter with Rattlesnake Fire Protection District, back home from Alabama. Firefighter Eason has also been asked to assist South Metro Fire Protection District with after they had a line-of-duty death. All of this has taken place on Firefighter Eason's own time.

Deputy Chief Baldwin updated the Board on the ambulance financials and discussed reconciliation timeline.

Attorney's Report

Attorney Ferguson discussed reviewed the Attorneys' Report with the Board, and discussed several bills passed in the 2021 Colorado Legislative Session that could impact the District. She also discussed the possible impacts of Initiative 27, which would lower Residential and Commercial Assessed Valuation, if passed.

Director's Report

President Marchese	Liked the new format of the Board report, very informative.
Vice President Ciancio	Nothing to report
Treasurer Domenico	Nothing to report
Secretary Spano	Nothing to report

Executive Session

Secretary Spano made a motion to go into Executive session, pursuant to C.R.S 24-6-402(4)(b) and (f) to receive legal counsel on a confidential personnel matter. Vice President Ciancio seconded the motion. The motion passed unanimously.


Attorney Ferguson stated for the record that the topics for discussion in this Executive Session constitute attorney-client privileged discussion and will not be recorded.

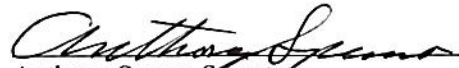
The Board went into Executive Session at 6:05 p.m.

The Board came out of Executive Session at 6:38 p.m.

Adjournment

With no further business to come before the Board, on a Motion by Secretary Spano and a second by Vice President Ciancio at 6:40 pm, the Board voted unanimously to adjourn the meeting.



Jerry Marchese, President


Anthony Spano, Secretary

I hereby attest that the information communicated during the Executive Sessions, which were not recorded, constituted privileged attorney-client communications.


Michelle Ferguson, Esq.

I hereby attest that the Executive Sessions were confined to topics authorized for discussion in Executive Session pursuant C.R.S 24-6-402(4)(b) and (f).


Jerry Marchese, President