MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
ADAMS COUNTY FIRE PROTECTION DISTRICT
July 22, 2020

A regular meeting of the Board of Directors of the Adams County Fire Protection District was held at the District's Station 11, 1675 W. 69th Avenue, Denver, CO 80229, and via publicly accessible teleconference, commencing at 6:01 p.m.

BOARD MEMBERS PRESENT:

Jerry Marchese President/Chairman
Ken Ciancio Vice President
Anthony Spano Secretary
Joe Domenico Treasurer
Ken Lombardi Asst. Secretary

ALSO PRESENT:

Stuart Sunderland Fire Chief
Troy Patterson Deputy Fire Chief
Dave Baldwin Deputy Fire Chief
Sandy Danne Administrative Assistant
Dino Ross District Legal Counsel (via teleconference)

ABSENT: None

MOMENT OF SILENCE:

Chairman Marchese called for a moment of silence for the forty-one fallen firefighters to date in 2020.

PLEDGE OF ALLEGIANCE:

Chairman Marchese led those present in the Pledge of Allegiance.

ADDITIONS OR DELETIONS TO THE AGENDA:

With no additions or deletions to the agenda requested, Vice President Ciancio made a motion to approve the agenda, as presented. Secretary Spano seconded the motion. The motion passed unanimously.

APPROVAL OF PREVIOUS MINUTES:

Secretary Spano made a motion to approve the minutes from the June 24, 2020, Board meeting, as presented in the Board packet. Treasurer Domenico seconded the motion. The motion passed unanimously.

TREASURER'S REPORT:

The Board reviewed the June financials. Treasurer Domenico made a motion to approve the June financials, as presented in the Board packet. Asst. Secretary Lombardi seconded the motion. The motion passed unanimously.

CORRESPONDENCE:

Executive Administrative Assistant Danne read a “thank-you” card from retired Chief Laurienzi to the Board and the Administration Staff for all of the support and generous gifts.

Executive Administrative Assistant Danne read a “thank-you” Resolution from Highlands Ranch Metropolitan District in Appreciation of Exceptional Response to Backcountry Wilderness Area Fire on June 20, 2020, for an exceptional job.
PUBLIC COMMENTS (AGENDA ITEMS ONLY): None

2019 AUDIT REVIEW:

Matt Beerbower, Rosie Grote, and Kelly Witte from the auditing firm RubinBrown, presented the Audit of the District’s Financial Statements, year ended 2019 (2019 Audit). They thanked the staff, Executive Assistant Danne and accountant Bob Feis’ team for all of the work on, and their cooperation with, the 2019 Audit, especially considering that the work had to be done remotely, due to the COVID-19 stay-at-home order that was in place during the audit.

Mr. Beerbower went over the financials and noted that the District’s financials look very similar to 2018. He noted an increase in capital expenditures, due to the construction of the new Station 11. He also noted an overall net increase of several million dollars due to the sale of a station and the Medicaid supplemental payments.

Mr. Beerbower stated that there were no significant GASB rule changes this year.

Secretary Spano made a motion to approve the 2019 Audit as presented. Asst. Secretary Lombardi seconded the motion. The motion passed unanimously.

REVIEW AND CONSIDER APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF ADAMS AND ADAMS COUNTY FIRE PROTECTION DISTRICT REGARDING DISBURSEMENT OF CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT FUNDS:

Following discussion, Vice President Ciancio made a motion to approve the Intergovernmental Agreement between the County of Adams and Adams County Fire Protection District regarding disbursement of Coronavirus Aid, Relief and Economic Security (CARES) Act funds. Secretary Spano seconded the motion. The motion passed unanimously.

CHIEF’S REPORT:

Chief Sunderland had nothing to add to his written report included in the Board Packet.

The Board had no questions for Chief Sunderland.

DEPUTY FIRE CHIEF’S REPORT:

Treasurer Domenico questioned the number of inspections completed by the Prevention Division, which calculated to be 1.67 per day. Deputy Chief Patterson stated there were only 147 inspections in the period from January to March. He also reminded the Board that two new employees have been assigned to the Prevention Division.

Chief Sunderland stated that the Prevention Division does more than just physical inspections, there is public education and paperwork that must be done.

Treasurer Domenico asked about the number of fires that Chief Investigator Means has investigated and also asked if all the fires were in the District’s territory. Chief Sunderland replied that Inspector Means does assist throughout Colorado as needed.

Treasurer Domenico asked why Inspector Morgan is helping. Chief Sunderland replied that everyone in the District is working on succession planning.

Director Lombardi asked if all fire inspections be can be completed in one year. Chief Sunderland stated that, under normal circumstances, they can be.

Director Lombardi asked why fire inspections were taken away from the crews. Chief Sunderland stated that fire crews do not have the expertise and certifications that
inspectors do. Also, the crews are busy running calls. Chief Sunderland wants the crews to focus on pre-plans for the bigger, high risk building/businesses in the District.

Deputy Chief Patterson reported that the SAM truck was damaged at the rail yard off of I-76 after it had been unloaded. The rail yard has turned it over to its insurance.

Deputy Chief Patterson reported that delivery of the wildland truck was delayed; it will be completed and delivered by mid-fall.

The Board had no additional questions for Deputy Chief Patterson.

DEPUTY FIRE CHIEF’S REPORT:

Deputy Chief Baldwin had nothing to add to his written report included in the Board packet.

Director Domenico asked how many ambulances are running. Deputy Chief Baldwin reported there are four currently in service - two new ambulances and two older ambulances. He also stated that there are three ambulances in reserve.

The Board had no questions for Deputy Chief Baldwin.

ATTORNEY’S REPORT:

In addition to his written report included in the Board packet, Attorney Ross reported that he worked with Chief Sunderland and Chief Staff on the 2019 Audit language and on the IGA with Adams County.

The Board had no questions for Attorney Ross.

DIRECTOR’S REPORT:

Secretary Spano: Thanked everyone for their work on the 2019 Audit.

President Marchese: Nothing to report.

Treasurer Domenico: Thanked Executive Administrative Assistant, all of the Chief Staff, and everyone who worked on the 2019 Audit.

Vice President Ciancio: Thanked everyone for their work on the 2019 Audit.

Director Lombardi: Nothing to report.

ADJOURNMENT:

With no further business to come before the Board, Secretary Spano made a motion to adjourn the meeting. Vice President Ciancio seconded the motion. The motion passed unanimously. The meeting adjourned at 7:33 p.m.

JERRY MARCHES, PRESIDENT

ANTHONY SPANO, SECRETARY