RECORDING OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of the Adams County Fire Protection District, held at the District’s Station 11, 1675 W 66th Avenue, Denver, CO 80229
March 16th, 2022

Board Members Present

Jerry Marchese President/Chairman
Ken Ciancio Vice President
Joe Domenico Treasurer
Anthony Spano Secretary
Ken Lombardi Assistant Secretary

Also Present

Stuart Sunderland Fire Chief
Troy Patterson Deputy Chief
Dave Baldwin Deputy Chief
Christina Marchese Administrative Assistant
Michelle Ferguson District Legal Counsel

Call to Order

The meeting was called to order by Secretary Anthony Spano at 5:00 pm. The motion passed unanimously.

Moment of Silence

President Marchese called for a moment of silence for the twenty-five fallen firefighters to date in 2022.

Pledge of Allegiance

President Marchese led those present in the Pledge of Allegiance.

Additions or Deletions to the Agenda

Secretary Spano made a motion to approve the agenda as presented. Assistant Secretary Lombardi seconded the motion. The motion passed unanimously.

Approval of the Previous Board Meeting Minutes

Assistant Secretary Lombardi made a motion to approve the minutes from February 16, 2022, regular meeting, as presented in the Board Packet. Secretary Spano seconded the motion. The motion was passed unanimously.

Approval of January Financial Statement

Treasurer Domenico made a motion to approve the January financials. Assistant Secretary Lombardi seconded the motion. The motion was passed unanimously.

Approval of February Financial Statements

Treasurer Domenico made a motion to approve the February financials. Assistant Secretary Lombardi seconded the motion. The motion was passed unanimously.

Correspondence

Chief Sunderland received a note from Tom Calabrese’s family expressing heartfelt thanks and gratitude towards the District for the District’s support when Mr. Calabrese passed away.

Public Comment (Agenda Items Only)

None
New Business

Update regarding SWAC Volunteer Pension

Frank Laden with UBS Financial Services sent Chief Sunderland a 90-page actuary report regarding the SWAC Volunteer Pension fund. The report outlined a potential 12 1/2% raise to the beneficiaries, who are currently receiving $400-$800 a month. The District is scheduling a meeting for April with the SWAC Pension Board to discuss the actuary study with Mr. Laden. Currently, there are about thirty beneficiaries. Secretary Spano made a motion to table the potential increase in pension benefits for the SWAC Volunteer Pension Fund until the District hears from Frank Laden. Assistant Secretary Lombardi seconded the motion. The motion was passed unanimously.

Assistant Secretary Lombardi asked Chief Sunderland if Frank Laden could update the numbers in his report to reflect the change in the financial markets, due to the conflicts around the world. Chief Sunderland will follow up with Mr. Laden.

Executive Chiefs’ Report

Assistant Secretary Lombardi asked Chief Sunderland about the all-staff meeting on March 8th. Chief Sunderland responded that the meeting went well and was well-received.

Assistant Secretary asked Chief Sunderland about moving ahead with the plans for the relocation of Station 13. Chief Sunderland mentioned that he is working with legal and a reactto about moving the station north of its current location. The idea is to keep the station working as is and demo it once the new one is complete. This new station would be three bays with a drive thru.

Treasurer Domenico asked Chief Sunderland about Emergency Manager Schuman’s involvement with State Training Chief’s Panel. Emergency Manager Schuman is helping the state search for a replacement for the current State Training Chief.

Chief Sunderland mentioned that the District would participate with the Adams County Sheriff’s Office with the Trunk or Treat festivities at Ranum Middle School. It was a tremendous success last year, and the Staff wants to keep improving upon this partnership. Chief Sunderland mentioned that Staff would need to let Hyland Hills know sooner rather than later that the District will not be partnering with them.

Chief Sunderland informed the Board that FF Craig Samoy and Paramedic Adams Gibbons would be receiving an award at the Westminster Fire Department’s annual banquet for a call they assisted with. Chief Sunderland mentioned that he will be attending the banquet.

President Marchese asked Chief Sunderland for an update on the Station 14 remodel. Chief Sunderland and Captain Rotello are meeting with Brad Bonnet with Allred & Associates to discuss the Adams County building code requirement to have an elevator installed. The elevator will be external, off the kitchen area, and will match the red bump-outs at the administration office to make it look uniform. Chief Staff will task Captain Rotello to find a place to move the station and crew during the remodel. Some of the ideas include moving to 901, using Prevention, or finding other warehouse space within the District; Staff needs to find a solution soon.

Deputy Chief Paterson updated the Board of Directors regarding the accident Chief Schuman was involved in on the way to training during the severe weather recently. He informed the Board that the other party’s insurance company would be taking care of all the repairs, and the vehicle is currently at Diversified, awaiting repairs.

Assistant Secretary Lombardi asked Deputy Chief Paterson for an update on the Life Safety Educator position. The applicant from Florida who interviewed for the job has accepted the conditional offer and will be going through the background check process, hopefully starting in the middle of April.

Deputy Chief Paterson updated the Board that it will now take 18-22 months for the new Pierce Engine to be delivered; the new expected delivery is November 2023.

Deputy Chief Paterson mentioned that there would be a significant price increase for the new medic unit the District is looking to purchase.

Deputy Chief Paterson updated the Board that the five new hires will have their orientation here soon and will start the academy soon after.

Assistant Secretary Lombardi mentioned to Deputy Chief Paterson that he liked how Fire Marshal Even presented all the permitting information in her report. Overall, the Board thoroughly enjoys seeing what is happening within the District. Assistant Secretary Lombardi asked if it would be possible
for the Board to take a field trip to some of the new commercial properties like Amazon; Deputy Chief Patterson stated he would get with Prevention and get back to him.

Assistant Secretary Lombardi informed Chief Staff that the York Street improvement project from 78th Ave to 88th Ave is moving forward, and the water line bid is to take place in the fall of 2022.

Deputy Chief Baldwin updated the Board regarding South Adams County Fire Protection District (SAC) requesting bids for Ambulance Transport. SAC has had three private groups apply to take over for Northglenn Ambulance. SAC would like to have its medical service by 2023/2024. Greater Brighton Fire Protection District is also looking at their medical transport as well. With the changes happening at SAC, Deputy Chief Baldwin explained that the mutual aid has increased on the fireside and not the medical side.

Deputy Chief Baldwin received the KnoxBoxes for the Stations from Fire Marshal Even and will have them installed by the end of the month. Once they are installed at the stations, Fire Marshal Even and Prevention will change them over to the E-Core system.

Deputy Chief Baldwin mentioned that the training for Reading Smoke and Building Construction went very well. Everyone has a better understanding of it. The training set for April will be based on time evolutions set forth during the previous Operations team meeting.

Deputy Chief Baldwin informed the board that ADCOM would be sending out a test sequence for their CodeRed System in April. Public Information Officer Brownman is getting this information out on social media. This test will be both for people who have signed up with their cell phone numbers as well as cell phones currently within the area, using geo-fencing.

Attorney’s Report

Attorney Ferguson will follow up with the Board during the executive session regarding C.R.S. 24-6-402(4)(b), (e) and (f) to receive advice from legal counsel on personnel-related matters, including employee W2 issues, a quarterly check-in with Fire Chief, and potential contract negotiations related to EMS Billing.

Attorney Ferguson mentioned that the legislative bill they were following regarding Collective Bargaining looks to be stalled in committee.

Attorney Ferguson updated the Board on the legislative bill regarding HOAs. Part of this legislation would have permitted HOAs to prohibit law enforcement and fire personnel from parking their department vehicles outside of their residence. This part of the legislation has been removed due to resistance from the State Chiefs.

Attorney Ferguson mentioned that the legislative session ends in the middle of May.

Chief Baldwin asked Attorney Ferguson about legislative HB2022-1280, network billing. She replied that State Chiefs have asked the sponsors for more information on this bill and its effect on fire districts regarding transport services.

Attorney Ferguson updated the Board that the Employee handbook is almost complete. She has some final revisions that need to be confirmed.

Attorney Ferguson discussed the polling place for the election, stating that the DEO is authorized to establish the location and will then provide that information to Election Consultant Sue Blair. The polling place will need to be staffed with judges. Voters can ask for an absentee ballot, but this vote is a polling place election. Attorney Ferguson responded to questions from Assistant Secretary Lombardi regarding the election.

Director’s Report

President Marchese Nothing to report
Vice President Ciancio Nothing to report
Secretary Spano Nothing to report
Treasurer Domenico Firefighters’ ball was great, asked to send thanks to the District’s neighbors for their help. Chief Baldwin has already done so.
Assistant Secretary Lombardi Firefighters’ ball was excellent, great turnout
Executive Session

Secretary Spano made a motion to go into Executive session pursuant to C.R.S. 24-6-402(4)(b), (e) and (f) to receive advice of legal counsel on personnel-related matters, including employee W2 issues, and quarterly check-in with Fire Chief, and to discuss potential contract negotiations related to EMS Billing. Vice President Ciancio seconded the motion. The motion was passed unanimously.

Attorney Ferguson stated for the record that the topics for discussion in this Executive Session constitute attorney-client privilege discussion and will not be recorded.

The Board went into Executive Session at 5:49 pm.

The Board came out of Executive Session at 7:08 pm.

Secretary Spano made the motion to end the Executive Session at 7:08 pm. Vice President Ciancio seconded the motion. The motion was passed unanimously.

Adjournment

With no further business to come before the Board, on a Motion by Secretary Spano and a second by Vice President Ciancio at 7:09 pm, the Board voted unanimously to adjourn the meeting.

Jerry Marchese, President

Anthony Spano, Secretary

I hereby attest that the information communicated during the Executive Session was not recorded and constituted privileged attorney-client communication.

Michelle Ferguson, Esq.

I hereby attest that the Executive Sessions were confined to topics authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(b), (e) and (f).

Jerry Marchese, President